MEETING	Democratic Services Committee
DATE	9 September, 2014
SUBJECT	Web-casting
PURPOSE	To present the latest information on web-casting developments
AUTHOR	Geraint George Head of Democratic Services

1. The committee will recall the report at the last meeting of this committee on the proposed programme for introducing web-casting in Gwynedd.

2. The latest position is that the system has been installed and, over the summer months, we have been testing the technology to a certain extent. At the beginning of September, the officers who will be operating the system will have received the appropriate training and we will move on from there to record some meetings without web-casting them.

3. On the afternoon of 26th November, there will be a training session on web-casting aimed at all members. We hope that the session will include:-

   - An explanation of the system, how and how frequently it will be used
   - A demonstration of the system to members to get a taste of how it will work imn practice
   - Sharing guidelines on the implementation of the system(The Welsh Local Government Association has prepared guidelines for this purpose and the intention is to adapt those. A copy of the Association's guidelines is attached as an appendix to tis report)

4. From then until Christmas, the intention is to trial and practice further the use of the system with the system going live at the start of the year to coincide with the launch of the Council's new web-site.

5. To remind members, the intention is that the following meetings will be web-cast in due course:-

   - Every meeting of the full Council
   - Every meeting of the Planning Committee (when sitting in Caernarfon)
   - The remainder of the hours will be used on the basis of an assessment of the work programmes of individual committees (including the Cabinet and Scrutiny) in terms of public interest

6. The committee's views are sought.